



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**NASHIK SHIKSHAN PRASARAK MANDAL'S NASHIK  
ARTS AND COMMERCE COLLEGE, IGATPURI**

**ARTS AND COMMERCE COLLEGE, IGATPURI TAL IGATPURI DIST NASHIK  
422403**

**<http://nspm-acmcollege.in/>**

**SSR SUBMITTED DATE: 31-10-2023**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The college started functioning in the academic year 2012-13. The college has started a movement of education in the tribal areas of Igatpuri. The main purpose of college to create awareness among student of higher education and the need of technology in the present era. The college has been established so the students from tribal areas and rural areas are not deprived of higher education. The college has affiliation with the Savitribai Phule Pune University in the year 2012. It has been two programme B.A and B.Com. With able and visionary guidance of the office bearers of the Nashik Shikshan Prasarak Mandal, its hard working, committed staff and needy students, college is making mark in every sphere of academic and extra-curricular aspects of all the stake holders.

The college has been running various student centric activities. Competitive Examination Guidance , Add on courses , Certificate Courses, Soft Skill Workshop, Nirbhay Kanya Abhiyan and Bahishal lecture series are among these activities. The College has registered its name in Limca Book of Record for “Suryanamskar Ek Avishkar”.

The college is trying to develop green campus system for environmental conservation and sustainability.

### **Vision**

#### **Vision :**

Enlightment Through Knowledge

### **Mission**

#### **The Mission of our college is :**

- **To enhance the educational level of students in tribal Area.**
- **To Develop holistic personality of the Student.**
- **To create consciousness and sensitivity among students about Social issues.**
- **To inculcate human values among students.**

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

1. Located in a tribal area, the college caters to the educational needs of the maximum number of socially and economically backward students.
2. The International Meditation Center Dhamma Giri is located in Igatpuri. It is utilised by maximum number of students and teachers for yoga and meditation.
3. The Staff is characterized by skills such as Integrity, Teamwork, Accountability, Punctuality, and Excellence.
4. Sustainability in curricular, co- curricular, and extra- curricular activities and maximum utilization of available Human Resources and Infrastructure.

### **Institutional Weakness**

1. At the entry level majority of the students enrolled come from rural areas as well as from the socially, economically and academically poor background.
2. Due to their weak previous educational background the faculty has to take extra efforts for the students to bring up their receptive level of understanding and learning.
3. There is limited space for the promotion of sports.
4. The College library is partially computerised

### **Institutional Opportunity**

1. Scope to transform aspiring students into budding entrepreneurs.
2. Motivating and encouraging students for Higher Education.
3. Developing a Competitive Examination Guidance Centre which will be available to all the students from Igatpuri.
4. Yoga Centre, Meditation Centre & Health Centre
5. Scope for approaching and getting connected to Social-Industry.

### **Institutional Challenge**

1. The college has to give more time and take extra efforts for the overall development and grooming of the students' personality as the maximum students come from socially, economically and academically poor background with vernacular medium.
2. The college has to take extra efforts to promote educational and career awareness among the students.
3. The proficiency level of the students is low. Therefore, it is a challenge to raise the academic performance of the students and to develop them to an average level.
4. Due to limitation of the infrastructure there is little scope for the expansion of the various courses that may develop global competency among the students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college ensures effective curriculum delivery through term-wise teaching. All the plans are included in the academic calendar. The faculty uses various student centric activities related to academics. Even co-curricular

activities are organised for the development of *insight learning* and *learning by doing* among students. Academic diary is maintained by the teaching faculty in which the syllabus covered, reading material, extra curricular activities and research profiles are mentioned. To enhance the learning and reading habit among students the college has signed MoUs for collaboration with Libraries of other colleges.

The teachers are encouraged to use ICT tools and even the students are given task of doing presentation on PPT. The guest lectures of experts are organised to acquaint students with recent trends in their subjects. The college has introduced courses like Soft Skills Development Programme, Certificate Course in GST, Business Communication in English, and Banking.

UG programs in the college are Choice Based Credit System. The college has conducted various transferable and life skills workshops and courses. Few students have undertaken field projects. The college has received feedback from students, teachers, alumni and parents. The feedback is collected and analysed. The college conducts activities on gender related issues, human values and professional ethics. The college has also conducted activities and workshops for personality development.

### **Teaching-learning and Evaluation**

The college adopts the student – centric and experiential learning as its cornerstone. The college follows a transparent admission policy to integrate economically and socially backward students, first generation learners, the differently-abled and outstanding sports persons, educationally deprived. Fee structure is available in the prospectus and students are admitted by the admission committee. The college ensures equity of access by reserving seats as per the government regulations. The academic process caters to diverse range of learners. The academic annual plans are showcased through the academic calendar. The lecture method is used predominantly. The use of ICT is integrated into the teaching-learning process. The college encourages the staff to undertake research activities and to enhance their academic qualifications.

More than 90% of the teaching staff is SET/ NET qualified. 03 teaching faculties are pursuing Ph. D in their respective subjects. The student- teacher ratio is 15:1. Regular assessment of students is done through assignments, tests and preparatory tests.

Class teachers (Mentors) monitor the progress of students and maintain a constant interaction with the students. The students are counselled for their academic improvements and personal problems by the teachers. The result analysis is carried out and remedial measures are adopted. Advanced learners are guided to face competitive examinations to pursue higher levels of education. Conducive support of the teachers assists students with the vision/mission/goals/ objectives and rules/regulations of the college. The student-centric methods followed in teaching and learning process ensures interactive, participative and experiential learning in academic, co-curricular and extracurricular activities. Participation/presentation of papers in seminars/conferences/workshops enhance the quality of the teachers and the students. Feedback is taken from the stakeholders to change the practices of the college for further improvement.

## **Research, Innovations and Extension**

The college promotes research culture among the students and the faculty alike. In order to develop research culture and aptitude, research projects are allocated to the students. Faculty members are actively involved in research. The college supports research & extension activities and it is evident through the number of research papers presented and published. 03 teaching faculties are pursuing Ph. D in their respective subjects. The students and the faculty are encouraged to publish their findings in reputed journals, seminars & conferences.

The college has organized State level conference on Women Empowerment in 2017-2018. During the last five years eminent scholars have visited the college. The students are encouraged for research by providing infrastructure and guidance. The facilities of research resources such as internet/Wi-Fi, and Student Support Centre are provided for encouraging the students.

The outreach programmes like Water Conservation work and Women Empowerment are conducted in the adopted villages by N.S.S unit. These activities contribute to the good citizenship and holistic development of the students. The faculty conducts camps, campaigns, rallies and industrial visits for the students.

The NSS unit of this college has adopted a village for its overall development. This unit The Students' Development Board is functional and conducts various activities for the development of the students.

The college has 15 functional MoUs with various institutes and organisations for research, job training and various educational purposes. The research and extension activities enable our students to face challenges of globalization.

## **Infrastructure and Learning Resources**

The college constructed area is 1429.40 sq. mtr with 06 classrooms, 1 ICT based Seminar Hall, 1 Sports Room and 4 departmental cubicles. The college also has adequate facilities for sports, games and cultural activities. Parking facility for the students and staff. Budget allocated for infrastructure augmentation by the college in the last five years are Rs. 94,70,200. The library has nearly 1100 books. In addition, it includes volumes of books, journals, C.D. ROMs and database in Excel worksheets. The college has management software through it library started automation process. The expenditure for purchase of books and journals during the last five years is Rs. 1,15,000/- approximately. Average number of teachers and students using library is 20 per day. The college provides a Student support Centre with photocopier (Xerox) and internet facility. College has 15 computers and has signed an MOU with M G. High School, Igatpuri for using their computer laboratory which has 10 computers. They are available for the students between 12.00 pm to 5.00 pm. Students computer ratio is 1:30. Internet bandwidth used is 5 to 20 MBPS in the college. Expenditure incurred on maintenance of physical facilities and academic support facilities during the last five years is Rs. 3,00,000/-.

The non-teaching staff is responsible for maintaining the physical facilities. The non- teaching staff is supervised by the office superintendent. For maintenance the concerned departments submit their requirements to the principal along with the tentative budget. Principal verifies the requirements and forwards it to the Management for sanction. The annual maintenance contract is signed by the institution. In utilizing the physical

and other facilities of the college, a register is maintained to keep the record regarding the use by the faculty or department.

### **Student Support and Progression**

The college has provided information about scholarship of Central and State government, University, Institute level scholarships, freeships etc. in prospectus and on website. Around 60% students obtain government grants. Savitribai Phule Pune University has provided four types Scholarship to the college students which are as follows:

- 1) Pune University Gunwant scholarship
- 2) Kranti Jyoti Savitribai Phule Scholarship
- 3) Scholarship for Economical Backward Class
- 4) Rajashree Shahu Maharaj Scholarship

The college organises various workshops on career guidance and lectures every year. For the career enhancement of the students the college organizes soft skills training programme, and Yoga training. Personal Counseling is provided to solve the problems of students with direct interaction and also through group counseling sessions.

The college has a transparent mechanism of student grievances for sexual harassment and anti-ragging. Awareness is created through the workshops and guest lectures about sexual harassment and anti-ragging. On an average 10 students are placed in various organizations. Many students have progressed to Higher Education from our college. 1 student have received sports awards for his performance. On an average 30 sports and cultural activities & competitions have been organized.

### **Governance, Leadership and Management**

The College Development Committee (CDC) includes management representatives. CDC and IQAC monitors the college administration. IQAC suggests programmes and activities that are approved by CDC. HODs and committee Coordinators help the Principal in implementation of the decisions. Autonomy in work, initiatives and suggestions from faculties are considered and encouraged. Management Information System (MIS) for e-governance- communication with Management, University, UGC and MHRD is used. There are a few welfare activities for teaching and non-teaching staff. Teachers were given financial support to attend the conferences/workshops. On an average 5 teachers participate in workshops/conferences yearly. The non-

teaching staff attend the professional development and administrative training programmes.

Management does the internal audit of the college. Joint Director, Higher Education, Government Auditor, General Panel, Savitribai Phule Pune (SPPU) University does the external audit and UGC audit is centralized in the University campus. Under various schemes of Savitribai Phule Pune University the college has received and utilized funds for various workshops and competitions.

Human resources of the college are optimally utilized for the Institutional activities. The IQAC contributes significantly by monitoring all the committees and departments, the performance of teaching & non-teaching staff through feedback and its analysis. The college undertakes quality initiatives by IQAC for promoting quality culture.

### **Institutional Values and Best Practices**

The ultimate driving force of the institution is to provide responsible citizens to the society who are confident to face challenges both at the professional and personal front. Quality Education is provided by organizing guidance talks on gender sensitization, Environment awareness programmes, Swachha Bharat Abhiyan and maintaining Plastic Free Campus, inculcating human values, Tree Plantation, nurturing and sustaining the trees, participation in rallies and street plays, conducting various programmes/activities leading to inculcation of core values and quality improvement. The best practices include:

#### **1. Women Empowerment through Entrepreneurship and Employability Skills: Demonstration of Mushroom Cultivation Technology**

This deals with women empowerment through Mushroom cultivation training. The college has signed an MoU with Mann Deshi Foundation. The member of Mann Deshi Foundation, Mrs. Sunanda Bhusare gave a demonstration of mushroom cultivation technique. Women and girl students from Igatpuri village shall get an opportunity to construct their own career in this field. The students who are unable to lead to higher education will definitely get the opportunity to earn money and be financially independent. The college has been trying to contribute in the skills enhancement through encouraging entrepreneurship that shall result in empowerment of women which is prime need of our Nation.

#### **1. Mental Health and Awareness Programme:**

The college runs Mental Health Awareness Programme for teachers and students. The students who are unable to cope up with mental pressure or stress in life need meditation and the practice of mindfulness. It is necessary for students to concentrate on study and avoid excessive Social Media use. The college has signed an MOU with Vipassana Research Centre Igatpuri for Mental Health Awareness. Our students along with teachers visit the Vipassana Research Centre for various Meditation sessions.





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NASHIK SHIKSHAN PRASARAK MANDAL'S NASHIK ARTS AND COMMERCE COLLEGE, IGATPURI
Address	Arts and Commerce College, Igatpuri Tal Igatpuri Dist Nashik
City	Igatpuri
State	Maharashtra
Pin	422403
Website	<a href="http://nspm-acmcollege.in/">http://nspm-acmcollege.in/</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Pratibha Dnyaneshwar Hire	02553-244885	9657464850	02553-24488 5	nspmacmnaac2012 @gmail.com
IQAC / CIQA coordinator	Bhagyashree Sambhaji More	02553-243200	8010870059	02553-24488 5	bhagyashreeacm20 20@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

### Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

### Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

### Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Arts and Commerce College, Igatpuri Tal Igatpuri Dist Nashik	Tribal	1	1429.4

## 2.2 ACADEMIC INFORMATION

**Details of Programmes Offered by the College (Give Data for Current Academic year)**

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	H.S.C	English,Marathi	0	0
UG	BA,English	36	H.S.C	English	0	0
UG	BA,Marathi	36	H.S.C	Marathi	0	0
UG	BA,Economics	36	H.S.C	Marathi	0	0
UG	BA,History	36	H.S.C	Marathi	0	0

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				16			
Recruited	0	0	0	0	0	0	0	0	5	11	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	0	0	0	0
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	11	0	16
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	123	0	0	0	123
	Female	111	0	0	0	111
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	18	76	48	54
	Female	6	44	30	56
	Others	0	0	0	0
ST	Male	42	45	19	39
	Female	24	21	14	20
	Others	0	0	0	0
OBC	Male	71	60	40	85
	Female	24	34	27	24
	Others	0	0	0	0
General	Male	25	40	24	65
	Female	21	24	17	28
	Others	0	0	0	0
Others	Male	9	15	15	26
	Female	10	13	9	11
	Others	0	0	0	0
Total		250	372	243	408

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	<p>Our college is affiliated to Savitribai Phule Pune University, Pune where in Academic programmes are designed to include Multidisciplinary /Interdisciplinary courses as electives and college has started offering these electives to students. In order to provide the holistic academic growth among students, the University has proposed Inter-disciplinary curriculum which shall give freedom to the student to choose their preferred options from the range of programmes offered by the colleges. All the courses offered by the college are Choice Based Credit System (CBCS). Few of (them also include value based and environment-based subjects like Environmental Studies, Value Education,</p>
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	Democracy, Election and Governance, etc.
2. Academic bank of credits (ABC):	Our institution preparedness in implementation of Academic Bank of Credits conforms to the guidelines of the affiliated university i.e., Savitribai Phule Pune University, Pune. SPPU being state university is an official member of the National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. SPPU will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies. For this purpose, college is in the process of creating centralised database of the college students. Through this database, where in the academic credits earned by the student from various courses will be digitally stored so that the credit earned by student previously could be forwarded when the student enters the program again.
3. Skill development:	Skill Development Courses like Soft Skills, Communication Skills, Course in GST, Business Communication, Making Paper Bags Workshops, Mushroom Cultivation Training Programme, Yoga and Meditation Training, etc are provided by the college to enhance the required skills among the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote /integrate the local language, art, and culture, it is the regular practice at college that all NSS activities conducted in adopted villages are compulsorily executed in the local Marathi language. The annual college magazine 'Dnyanvarsha' is published mainly in Marathi but also has sections that include Hindi and English language. The teachers give examples that exemplify Indian Knowledge and culture as and when possible while teaching their subjects.
5. Focus on Outcome based education (OBE):	The college, being affiliated to Savitribai Phule Pune University, Pune follows the guidelines of the University in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project-based learning field work, research work, etc. All the programmes are offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global requirements. Course outcome of every subject is well defined in the curriculum itself by SPPU. The college has stated and displayed all the



	POs and Cos on the college website as well.
6. Distance education/online education:	The teachers participate in Online training workshops. As the college is located in the tribal area, there is less availability of resources required for online education. The interest among students regarding online education is meager. However the college tries its best to motivate the students for online education through MOOC, Swayam, etc.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Electoral Literacy Club (ELC) has been set up in the College
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. Students' co-ordinator and co-ordinating faculty members are appointed by the College and the ELC is functional. No. The ELC is not representative in character. YES, the ELCs is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college conducts a number of activities to create sensitization among the students and employees by conducting constitutional activities like Constitutional Day, Youth Day, Voter's Awareness Program, celebrating Voter's Day and Voters' registration drive is organised in the college for adopting the values, rights, duties and responsibilities of citizens. The Constitutional Day is celebrated in the college every year on 26th and a pledge is taken by all students and staff members. Voter Awareness Programs are organized by the Electoral Literacy Club (ELC) of the college highlighting the importance of the value of casting the vote and how it helps in protecting the constitutional obligations under the ELC. Systematic Voters' Education and Electoral Participation program is organized in our college to create awareness about the value of vote among the students and the staff.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voters' Day is celebrated in the college every year. Voters Awareness programme is also conducted in the college every year. The Constitutional Day is celebrated in the college every year on 26th and a pledge is taken by all students and staff members. Voters' registration drive is organised in the college for adopting the values, rights, duties and

	responsibilities of citizens.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Voters' registration drive is organised in the college every year and the students above 18 years are provided with support facilities for filling out the Voter registration forms and guiding them regarding the necessary documents to be attached.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
343	372	246	381	407

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 16

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	16	16	14	16

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
282444	120389	117013	208950	66658

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The college has developed a systematic mechanism to organize the teaching-learning. Each teacher prepares a term-wise teaching plan in view of the total teaching days available in the academic session. Each department prepares its annual plan for the curricular, co-curricular and extra-curricular activities. There is an Annual calendar committee which prepares the academic calendar taking the individual department's plans into consideration. After discussing this plan in the staff meeting the committee prepares final annual calendar.

At the commencement of the course the students are given subject orientation and the activities are defined, planned and executed. The Academic calendar is prepared giving priority to the student centric activities. Most of the learning includes group discussion, group tasks, paper presentations, power point presentations, seminars. Co-curricular activities like competitions- Elocution, Poster Presentation, Paper Presentation, Group Discussion, Book Review, etc. are organized. Few Departments and the subject teachers conduct Students' Academy throughout the year. Besides, teachers form discussion groups and consign projects to these groups and allot home assignments. Academic Diary is maintained by individual teacher which is checked by the Principal. The implementation of the annual plan of the department is reflected in the diary. The syllabus covered and the total number of lectures conducted for each subject is also mentioned in the diary.

Value orientation to the learning process is added through prayers, awareness campaigns and projects.

The teachers are encouraged to use ICT tools in the teaching learning process through training sessions. Special sessions are arranged to introduce the use of internet and computer to the students. The students, then, are encouraged for power point presentations through LCD projector and undertake project work or assignments by making use of the information on the internet and resources available in the library. Some departments also use the techniques like screening of movies & documentaries and make e-learning resource material available in the form of YouTube videos. Special study visits are arranged by many departments and subject teachers to make students aware of the new developments in their respective fields. Besides, many departments invite experts from various fields for the guest lectures. This helps students to know about the changing scenario in the respective subjects. The teachers, every year, participate in workshops, seminars and conferences at University, State, National & International level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 13

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### Other Upload Files

1	<a href="#">View Document</a>
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### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 15.67

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
90	0	58	54	72

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### Response:

Implementation of Women Empowerment Programme like Karate Training Workshop, Nirbhay Kanya Abhiyan, Health Checkup Camp, Special Winter Camp, Yoga Camp, Suryanamaskar, Prayer, Meditation and Omkar and Lectures/ Workshops are organized on the topics of Pre- Marriage Counselling, Importance of Breast Feeding & Water- Elixir of Life, Gender Sensitivity, Health Awareness Guidance, District Level Workshop on Social Sensitivity & Awareness, Observation of International Women's Day, Women's Grievance Redressal Cell, Anti- Ragging Cell takes care of prevention of ragging and relevant issues like sexual harassment and other women grievances.

The following courses are conducted for the Human Values and professional Ethics related issues:

Course in Human rights, Soft Skills Development Programme, Business Management (CSR), Marketing Management, Social Psychology, Industrial Psychology, Business Ethics and Professional Values, Introduction to Sociology, Population and Society, Consumer Protection and Business Ethics.

#### Environment and Sustainability:

The following activities are conducted under Course in Environmental awareness,

Environmental Awareness course has been introduced by the University in the Curriculum for Second Year students of Arts & Commerce faculty which includes Theory, Field Visit & Project Work. Ganesh Idol Collection for Non-Contamination of water and creating awareness among the citizens regarding Water and Soil Pollution. Students participated in the rally 'Save Trees Save Environment' and Save Petrol was observed by the entire staff. Tree Plantation was also done on the College Campus. Students participated in the No Plastic Rally and Ecofriendly Bags distribution in the vicinity of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 7.87

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 27

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 68.25

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
129	174	108	212	196

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 70

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
120	140	72	156	142

#### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
180	180	180	180	180

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 24.5

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The college promotes a student centric academic environment in the campus. The student centric learning approach is integrated in the teaching plan and in all the activities of the college. At the commencement of the course the students are given subject orientation and the activities are defined, planned and executed. The Academic calendar is prepared giving priority to the student centric activities. Most of the learning includes group discussion, group tasks, paper presentations, seminars. To develop the knowledge management skills every year workshops related to the development of study skills, communication skills and specific subjects are arranged for students with the assistance of Savitribai Phule Pune University of Pune. Each department incorporates applied dimension of the subject matter by organizing field trips, competitions, campaigns etc. Value orientation to the learning process is added through prayers, awareness campaigns and projects. The teachers use ICT aids in teaching through power point presentations , Youtube viedos.

Experiential- Field Visit, Industrial Visit, Demonstration, conducting experiments, Mock Parliament, Advertisement, Dialogue Writing, Workshops, etc.

Participative- Case studies, Seminar, Group Discussions, Students Academy, Publication of Wall Paper, Presentation of Research Paper, etc.

Problem Solving- Group Discussion based on Current Issues, Academic and Personal Counselling, Case Studies on Banking, Disaster Management, Best from Waste Activity, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response: 95**

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 68.42

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	10	11	12	11

File Description	Document
Institution data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The Academic Calendar is prepared by the college at the beginning of each year after the Principal conducts meetings with IQAC, HODs and Coordinators, the Examination Committee, the Library, and the Sports Committee. Examination dates were decided by Savitribai Phule Pune University and intimated to the colleges, which were incorporated in the academic calendar as and when provided. The College was obliged to follow these dates for examinations. The dates for internal examinations conducted by the college are decided well in advance and displayed on the notice board. Unit tests, Assignments, Case Studies, seminars/PPt, are conducted wherever applicable for internal evaluation.

This method was followed for both terms. After every examination, the last date for submission of internal marks was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheets has proved a very good method to ensure that the results are declared within the stipulated time given by the university. The schedule of the examination is conveyed to the students and teachers through timely issued notices which are also displayed on the notice boards of the college as well as on the website of the college. Students' grievance regarding examination, if any, are taken care of by the examination committee within stipulated time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

Programme and course outcomes for all Programmes offered by the college are clearly stated and displayed on website and communicated to teachers and students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

#### Response:

The COs, POs and PSOs are displayed on the website of the college. Program-specific outcomes are measured through both academic and non-academic performances of the students. The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators throughout the semester of the academic year. The faculty records the performance of

each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva voce, open book tests, quiz, projects etc. in order to assess the Programme Outcomes and Programme Specific outcomes attained by each student.

Close awareness of cross-cutting issues, basic conceptual clarity, life skills, practical exposure and their behavioural change are a few of the parameters to recognize or evaluate the attainment of their course outcomes. The participation of the students in various activities of NSS, Students Welfare programmes, Cultural activities, Workshops on Yoga and Meditation help them to develop and achieve competencies such as teamwork, communication, adaptability, reliability, motivation, integrity, decision making, initiatives, work standards, problem-solving and stress tolerance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 60.3

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
91	68	31	28	22

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
98	90	40	76	94

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:**

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The college in order to motivate faculties for research and innovations allows them to attend and organize various seminars/ workshop or visit industries / organization / institutions to develop background for linkages/ collaborations. The Duty leave is sanctioned and further the financial assistance too is provided.

The college also organizes on-campus programmes to facilitate interaction with academicians and experts from the (Research Area) in formal as well as informal way. The IQAC, CDC are involved in the guiding for establishment of new linkages. Suggestions regarding strategy for new linkages are discussed by the faculty and stakeholders. Strategies are planned in IQAC meetings. The college provides support for linkages in terms of finance by organizing meetings of the concerned staff. The students are guided by the faculty of different department promoting easy inclusion of interdisciplinary aspects in research. The college has established Incubation Center and IPR cell.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response: 2**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 1.63**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	4	5	10

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Various activities are conducted by the college to sensitize the students to social issues for their holistic development. Under Extra Mural Activities, Dr. Babasaheb Jaykar Vyakhyanamala was organized by the college between 26 to 28/08/2019. Also, Dnyan- Vidnyan Chalawal was organized by the college to develop scientific attitude and temper among the students between 10 to 12/01/2019.

The college contributed to helping the Kerala Flood-affected victims. The students, teaching and non teaching staff of the college collected 1300 kg of rice as a small contribution to help of Kerala flood affected victims.

A road safety rally was organized by the students of the college to create awareness regarding the uses of helmets and road safety measures on 02/02/2019.

A vaccination camp was organized by the college during the pandemic covid-19 in order to create awareness regarding precautionary measures against covid-19 on 22/10/2021.

The students of the college participate in Swachcha Bharat Abhiyan every year.

AIDS awareness programme was organized by the college on 07/12/2018 in order to create awareness regarding HIV and AIDS.

These activities conducted by the college in the neighborhood community have helped in creating a positive impact on society. It has also helped in sensitizing the students to social issues for their holistic development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The College has registered its name in Limca Book of Record for “Suryanamskar Ek Avishkar” between 03/02/2017 to 24/01/2018..

The College has also registered its name in World Records India for participating in "Longest Suryanamskar to Yoga marathon (multiple venue)" between 03/02/2017 to 24/01/2018.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

#### ***Number of extension and outreach programs conducted by the institution through organized forums***

*including NSS/NCC with involvement of community during the last five years.*

**Response: 35**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	6	2	11	7

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 15**

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

The college constructed area is 1429.40 sq. mtr with 06 classrooms, 1 ICT based Seminar Hall, 1 Sports Room and 4 departmental cubicles. The college also has adequate facilities for sports, games and cultural activities. Parking facility for the students and staff.

College has 15 computers and has signed an MOU with M G. High School, Igatpuri for using their computer laboratory which has 10 computers.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 72.32

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
205144	93822	77063	155210	44034

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

Library in order to provide **access to quality and timely resources** to teachers and students runs a **(Student) Support Centre** whereby 2 Personal Computers are installed with net and printing facility. Library also offers place/s for the **self-study/ reading rooms**. Further, the Library works as a **learning resource center** as it offers information sources. It allows the students and teachers to have **learning experiences** through **the educational resources** such as **encyclopedia**, reference books, prescribed books, journals, newspapers, audio/visual materials, CD ROMs, library software and electronic information resources through Internet. The library provides reference and clipping services.

#### The Facilities offered by the Library:

Reading room facility	Yes
Loan of books	Home Lending
Periodical services	Display / Reading facilities
Reference services	Yes
News Paper Section	Yes
Working hours of Library	8 Hours
Working days of the library	280 Days
Student Support Centre	2 PC with Net and Printing Facility.

**Furthermore, the Library is partially automated using Integrated Library Management System (I.L.M.S) The details are:**

**Software Name : EMse Campus iT Software Developers** (Integrated College Management iT Software)

*iT Soft is an established software development company based in Nashik specialized in College Resource Management Software for educational institutions & universities ranging from Kinder Garden to Post Graduation. iT Soft is the first to introduce ERP Solutions for e-Hub Management providing superior quality software solutions. The current product of iT Soft caters to all type of educational institutions starting from Kindergarten to Post graduation and has the presence in all system of education which is affiliated to all kinds of accreditations.*

**Nature of Automation** : Partially

**Version** : 2.1.2.9

#### **Features/Services:**

The software can be used for:

Books Circulation Using Barcode Reader, Serials Control

Accession Registers, Stock Verification, OPAC I Card Printing

All Types Of Reports Data Imports, Export,

Book Master, Circulation, Membership, Subscription, Stock Verification, Book Self, Search Facility, etc.

However, the college is using the software from the current academic year and is in process to opt all the services as the data feeding is in process.

#### **Contact Details :**

iT Soft Developers Sinnar, Nashik, MS Info@itsoftdeveloper.com

e-mail: sp\_erande@yahoo.co.in / iTSoftdevelopers@yahoo.in

Mobile No: 9890448751 / 9421347859

Web: <http://www.itsoftdeveloper.com/>

**Thus**, the Library works as an active **learning resource center** and caters to the information sources to the students and teachers.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **4.3 IT Infrastructure**

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Yes. The college updates its IT facilities frequently.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 28.58

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 12

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*



**Response:** 27.68

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
77300	26567	39950	53740	22624

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 40.94

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
169	221	100	141	85

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 6.98

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
24	0	48	50	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 17.5

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	17	06	03	02

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
91	68	31	28	22

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 2

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 34.4

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	31	64	49

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The alumni association is not registered but it is functional in the college. On an average every year the alumni meet is organized for two times whereby the feedback regarding campus infrastructure facilities, campus environment is collected.

College Development Committee and Internal Quality Assurance Cell also has a representative from the Alumni Association and they actively participate in the regular meetings of these committees.

Further, the suggestions about the development of the college and would be progress of the forth coming students are sought. The alumni also suggest new courses and other infrastructural requirements.

Depending on the need in the market the alumni address the students. They also help in placement of the student.

The online feedback system is made available for the alumni.

The alumni is instrumental in bringing the community together and in feeling the community involved in the development of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

The governance is reflective of an effective leadership which is tuned to college's vision.

**A.** By incorporating objectives like empowerment of poor and needy section, promotion of research and information-technology, nurturing values of citizenship and humanity, the mission and vision of the college reflects the spirit of National Education Policy derived from 1985, 1992 & modified in 2007.

**B.** Establishment of the college in the tribal area of Igatpuri itself was the beginning of translating the vision and mission of the college. The socio-economic profile of the students enrolled in the college shows that the majority of the students enrolled are from socially and economically backward classes. Students from educationally or socially backward classes are approximately 90% in the last two academic sessions. The college has created the system of collective decision making through formation of committees in which all concerned constituents, including students, are represented. The college also prepares an academic calendar in which activities translating mission and vision of the college are planned and then executed. The college is marked for its unique activities like prayer and meditation, ICT enabled teaching, competitions, etc.. These activities are ultimately meant for nurturing responsible and sensitive citizens, which eventually enables the college to translate the vision and mission into action and also reflects the national values enshrined in the National Policy of Education.

The head of the college has been given a free hand in defining and distributing responsibilities. However, the views and suggestions of the Local Management Committee are taken into consideration while defining responsibilities. The Principal then officially issues letters of appointment on various committees to the individual members at the beginning of the academic year. The responsibilities are communicated to the individual members through the College Development Council as well as staff meetings.

### 6.2 Strategy Development and Deployment

#### 6.2.1



*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

Yes, Perspective/Strategic Plan and Deployment documents are available in the college. The Academic Calendar is the evidence of the argument. After consultation with every Department and Committee Head, the Academic Calendar is finalized so as to implement the plans effectively. The timelines are set in accordance with the Calendar.

By and large, these plans are first presented in the CDC Meetings. The IQAC, too, has a fair role to perform here. Once the CDC approves the plan the organization of the activity/ programme is implemented.

The organizational structure of the institute is really effective as it works on the basis of decentralization of work and on transparency. Most of the decisions are taken up by the CDC. However, the same is recommended to General Management.

As the college is affiliated to the SPPU recruitment procedures as per the University Law 2016 are followed. The standard procedures of recruitment laid down by the UGC and the University are followed.

## 6.2.2

*Institution implements e-governance in its operations*

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

**i. Teaching:**

There are two mechanisms to assess the performance of faculty namely the self-appraisal method and evaluation by students. The institution does use these evaluations to further improve teaching as well as research of the faculty.

The principal engages one to one discussion with the individual faculty member.

If needed, the counseling is provided to the individual faculty member. Besides, strategies are devised in the staff meeting.

**ii. Non- Teaching:**

As for the non-teaching staff, their performance is assessed formally by the head of the institution and the feedback is given to the concerned in the one-to-one meetings with the head. If need be, the staff is occasionally deputed to undergo training.

The IQAC of the College is instrumental in the Performance Appraisal System. The IQAC endeavors to:

1. Maintain and improve the performance
2. Assist teaching and non-teaching staff in knowing what is expected of them in terms of job performance.
3. Provide corrective instruction/ counseling in order to promote effective teaching
4. Self Appraisal forms are filled by the faculty and assessed by the IQAC.
5. Letter of Appreciation is given to the teaching and non-teaching staff for their achievements.

Duty Leave is sanctioned for the teaching and non- teaching staff for attending Seminars, Conferences, Training Programmes, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 10.53

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	0	0	06	01

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 2.04

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	5	5

  

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

**Policy for Mobilization of funds:** The research funds received from the SPPU are informed to CDC. The faculty as per his need applies for the funds to the Principal and then it is disbursed to the concerned faculty. The funds for various programmes, training, workshops and seminars are given provision in the Budget for permission to utilize college funds till the university funds are received.

#### Utilization of resources:

**Human Resource:** Optimum use of human resource, involving them not only in college committees but also in the resource person for institutional Schools, Junior Colleges, Senior Colleges, Management programmes, trainings, functions, Annual Sports Day, Late V.S.Purohit State Level Play competition and Late R.K. Yardi Lecture Series.

#### Internal Audit

Year wise Internal Audit is done by the Chartered Accountant (CA) appointed by the Management.

Annual audit is done by the management through Internal Audit Committee.

#### External Audit

Government Auditor General Panel (AG) conducts the Audit programmes.

University conducts audit for National Service Scheme and Student Development Board.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. Selected students are appointed on various internal committees of the college like Prayer Committee, Discipline Committee, Sports Committee, Cultural Committee, NSS Committee.

Alumni Association is formed in the college which is run by the Ex-students of the college. Students' feedback is taken at the end of every academic year regarding the teaching of the teachers. The analysis of these feedback forms help in improvising the teaching methods and employing new strategies regarding teaching of the subject. At the end of every academic year a Farewell Programme is organized for the students of the Final Year B.A. & B.Com. in which the students give their feedback orally and openly share their experience regarding the college, teaching, facilities provided etc.

The students are permitted to give their feedback/ suggestions or complaints anonymously through complain/ suggestion box. This box is opened every month and the feedback/ suggestions or complaint is considered seriously for the improvement of the academic & administrative functioning of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies**

such as NAAC, NBA etc.

**Response:** C. Any 2 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The college is located in a residential area which in itself ensures the security and safety of the students. The institution has installed CCTV cameras inside the premises of the college for security, especially for girls and women. College Dress Code and Identity Cards are compulsory for all the students on the college premises. Various committees like Anti Ragging Committee, Women's Grievance Redressal Cell, Discipline Committee, University Representative and Class Representatives are elected through Students' Council. Student Support Center with 2 computers (internet facility), printer and Xerox copy is available in the college premises. The teachers provide counselling to the needy students on daily basis during college hours.

Guest Lectures and Guidance talks are organised for the students on Career Opportunities, Health, Laws for Women, Sexual Harassment, Pre- Marital and Post Marital Counseling, etc.

The institution offers various programmes to highlight women-related issues. Various Women Empowerment Programmes are organised by the college like Nirbhay Kanya Abhiyan, Karate Training Workshop, etc.

#### **Common Room**

There is a separate Staff room for the Ladies Staff. There is a Ladies/ Rest Room for the students in the college (which has a bed and a dressing table) for personal and resting purposes.

*The Principal of the college is a lady. Hence, there is a good rapport among the students, lady teachers and the Principal.*

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2

**The Institution has facilities and initiatives for**

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**The Department of Cultural Activities, National Service Scheme (NSS), and Board of Students' Development of the college organize various competitions and cultural events to celebrate National Festivals as well as the Birth and Death Anniversaries of the Great Indian Personalities.**

**International Yoga Day: 21st June**

**Independence Day: 15th August Raksha Bandhan**

**Kranti Din: 09th August**



**Generosity Day: 21st August**

**Teachers' Day: 05th September**

**Hindi Din: 14th September:**

**Birth Anniversary of Mahatma Gandhi: 02nd October**

**Birth Anniversary of A. P. J. Abdul Kalam from 2016- 2017: 15th October**

**Guru Pournima: 05th September**

**Indian Constitution Day: 26 November**

**Birth Anniversary of Swami Vivekanand & Jijamata: 12th January Birth Anniversary of Savitribai Phule: 23 January**

**Republic Day: 26th January**

**Birth Anniversary of Chhatrapati Shivaji Maharaj: 19th February**

**Death Anniversary of Veer Savarkar: 26th February**

**Death Anniversary of Shaheed Bhagat Singh: 23rd March**

**Birth Anniversary of Dr. B. R. Ambedkar: 14th April Maharashtra Din: 01st May**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

### 7.2.1

Best Practice:1

### **Women Empowerment through Entrepreneurship and Employability Skills: Demonstration of Mushroom Cultivation Technology**

In current scenario due to modernization, urbanization, globalization and upliftment of educational facilities, with increasing awareness women are now seeking gainful employment in several fields. Women are entering into Entrepreneurship even while facing socio-cultural, economic, technical, financial and managerial difficulties. Women entrepreneurship movement can gain momentum by providing encouragement, appropriate, awareness, training, environment and support. This would definitely enhance their socioeconomic status, a pre-requisite of women's empowerment.

The college was established in the village Igatpuri which is known for its beautiful natural spots. The women in the villages lack education and need empowerment skills. They have great potential but less opportunities. The girl students in the college get married early and leave education. Such women and girls need to be self-employed themselves and to increase their participation in financial matters. The college has also taken an initiative to create women empowerment awareness among girl students and rural women.

The objectives of this practice are to create awareness among girl students about entrepreneurship and employability skills, to strengthen the linkage and bonding between self-employability skills and women empowerment, to create self-employability skills through Mushroom cultivation technology which will help them in their future life.

This best practice deals with women empowerment through Mushroom cultivation training. The college has signed an MoU with Mann Deshi Foundation. The member of Mann Deshi Foundation, Mrs. Sunanda Bhusare gave a demonstration of mushroom cultivation technique. Women and girl students from Igatpuri village shall get an opportunity to construct their own career in this field. The students who are unable to lead to higher education will definitely get the opportunity to earn money and be financially independent. It boosts their employability skills and entrepreneurship skills. The college has been trying to contribute in the skills enhancement through encouraging entrepreneurship that shall result in empowerment of women which is prime need of our Nation.

Mushrooms are rich in crude fiber, proteins and vitamins but low in fat and calories. The major activities such as Mushroom cultivation training, providing knowledge about types of mushrooms and cultivation technology. The college also organizes NSS Camp in which rural women in the selected spot get a chance to participate in this training program. The women who are interested in this training session register their names and the trainer provides information about mushroom cultivation in detail. After this training, all the participants receive a certificate.

Best Practice:2

### **Mental Health and Awareness Programme:**

The college runs Mental Health Awareness Programme for teachers and students. Yoga is an ancient practice for a healthy mind and body. It is a form of exercise and meditation, which is very helpful for making our lives better. The posture and poses of yoga do not only benefit the physical body, but also enhance the spiritual energy. The training includes asanas, pranayamas, kriyas, chanting, mantra,

meditation, and other traditional yoga techniques. It also includes demonstration of asanas and their variations, classification and sequencing of yoga asanas as per traditional understanding based on Chakras, adjustments of common mistakes and hands-on techniques.

The objectives of this practice are to create awareness among students about mental health, performing and participating in the activities like Yoga, Meditation for mental health and to inculcate a value system among students through Practice of Mindfulness.

The students who are unable to cope up with mental pressure or stress in life need meditation and the practice of mindfulness. It is necessary for students to concentrate on study and avoid excessive Social Media use. The college has signed an MOU with Vipassana Research Centre Igatpuri for Mental Health Awareness. Our students along with teachers visit the Vipassana Research Centre for various Meditation sessions.

The students are amazed to see the Vipassana Research Institute and attend a fifteen minutes meditation session. It was a very useful experience for them to control their mind and experience the practice of mindfulness. The college organised Mental Health Day, Suicide Prevention Day, Human Rights Day and teachers counselled students through communication.

After this visit students experienced a peaceful mind and relaxation. They were able to realise the power of mind. When the mind is calm it is easy to make decisions in life. If the student lives under some kind of pressure he is unable to concentrate on the present moment in his life. The experience provides a great way to find long lasting happiness, peace and the ability to share the yogic lifestyle with others.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### **Response:**

The Mission of the college is to enhance the educational level of students located in tribal area. In order to develop holistic personality of the student, to create consciousness and sensitivity among students about social issues, to inculcate human values among students, The college organises various activity, program, workshop etc.

The college students have participated in distinctive activity to create paper bags by using newspaper and distributed it in the nearby village along with teachers. This act of students will create awareness among villagers regarding use of bags made of paper. The students communicate with the villagers and explain

how harmful it is to use plastic bags in daily use. The plastic bags are difficult to decompose. Plastic bags are a major source of plastic pollution. As they are non-biodegradable, they take years to decompose. They may be swallowed by the animals which may cause their death. It also makes soil infertile.

Newspaper bags are reusable. The newspaper bags do not create any pollution like plastic bags. The newspaper bags are 100% biodegradable, reusable and recyclable. It is ecofriendly option one can use. The daily newspaper which after date are not useful. It is best way to make them usable. The best from waste. The newspapers are easily available in homes and that's best way to make bags from them.

The college wants to inculcate social values among students. So this activity may create sense of responsibility to do good things for society as they are part of it. The paper bag making workshop was started in the college in the academic year 2018-19. The organizer of the workshop was Mr. G.S. Layare. The one-day workshop organized to prepare newspaper bags and to distribute them in the nearby places. The students first learn how to prepare these bags from papers. These bags are prepared by folding newspaper properly and stapling it or sticking it using fevicol. The students enjoyed this task and the team building skills improved in them.

The students along with teacher distributed this newspaper bags in the village. While doing this activity they interact with villagers who are unaware about this activity. Students convinced them how the plastic is dangerous for human life. The ecofriendly newspaper bags are good option to control the plastic pollution. It is a noble act of a good human being and an aware citizen of India. The students used communication skills to convince the villagers.

The college create awareness about social connectivity as well as create responsible future citizen of India. This distinctive activity of college makes it different from other colleges. Where we not only provide academic knowledge to students but to make them socially aware and responsible. To inculcate human values among them.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college runs under the guidance of the management Nashik Shikshan Prasarak Mandal, Nashik which has completed 105 years. The college is located in the tribal area of Igatpuri village in Nashik District and affiliated to Savitribai Phule Pune University, Pune. The college runs the programmes of the SPPU like NSS, Students' Development Board, Extra Mural Activities, etc. The programmes are conducted and coordinated by the college staff. Certificate course in Business Communication, Certificate course in GST, Soft Skills Development Training Programme are provided to the students free of cost. The Use of "Google classrooms" is in practice. The college has also participated in the Suryanamakar activity which has received a place in world record. Through the activities and events of management the optimum utilization of the teaching and non-teaching staff is done.

### Concluding Remarks :

The college is administered by Nashik Shikshan Prasarak Mandal (NSPM), Nashik. The management was established in 1918 and has completed 105 years. The college has emphasized on student centric activities and introduced need-based courses. Fieldwork/ Projects are undertaken, feedback is collected and activities related to gender etc. are conducted and thus the college deals with the **Curricular Aspects**. The college has transparent admission policy and encouraging economically deprived student to go one step further from first generation learners in their family also with equality in reservation seats. Counselling is available for students and mentors are selected accordingly. Teachers are also motivated to present papers in seminars and thus the college deals with **Teaching, Learning and Evaluation**. The faculty of the college has published papers in UGC journals and thus **Research/Consultancy and Extension** is justified. **Infrastructure and Learning Resources** reflects that the college has its genuine efforts to provide the required infrastructure regarding classrooms and ICT classrooms. The college did its best to care **Student Support and Progression through** kinds of scholarship, vocational education & training. The college uses **e-governance through the able leadership of the Management**. Teachers were given financial support to attend the conferences and professional development programmes. Human resources of the college are optimally utilized for the Institutional activities. The best practices include Mushroom Cultivation Training Programme for Empowerment of Women through Entrepreneurship and Employability Enhancement Skills and Organizing Workshops on Making Paper Bags as a measure to fight against Plastic Pollution.